

### POZNAN UNIVERSITY OF TECHNOLOGY

EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

### **COURSE DESCRIPTION CARD - SYLLABUS**

Course name

Interpersonal communication [N1Eltech1>POH1-KI]

Course

Field of study Year/Semester

Electrical Engineering 3/5

Area of study (specialization) Profile of study

general academic

Level of study Course offered in

first-cycle polish

Form of study Requirements

part-time elective

**Number of hours** 

Lecture Laboratory classes Other (e.g. online)

20 0

Tutorials Projects/seminars

0 0

Number of credit points

2,00

Coordinators Lecturers

dr Oksana Erdeli-Klyap oksana.erdeli-klyap@put.poznan.pl

### **Prerequisites**

The student knows the basic concepts of connection with the essence of interpersonal communication. The student has the ability to see, associate and interpret phenomena occurring in social groups. The student is aware of the importance of interpersonal communication in professional and private life.

## Course objective

Developing students" team work skills, designing communication campaigns, managing personal image in interpersonal communication

## Course-related learning outcomes

Knowledge:

Knows the general principles of creating and developing forms of individual entrepreneurship

#### Skills:

Is able to obtain information from literature, databases and other sources, make their interpretation, assessment, critical analysis and synthesis, as well as draw conclusions and formulate and comprehensively justify opinions

#### Social competences:

Is able to obtain information from literature, databases and other sources, make their interpretation, assessment, critical analysis and synthesis, as well as draw conclusions and formulate and comprehensively justify opinions

## Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Learning outcomes presented above are verified as follows:

Written test in online form. Assessment issues (10-15 questions scored differently) will be formulated on the basis of lectures and compulsory literature, given at the beginning of each topic in accordance with the program content. Passing threshold 50% of points. Grading scale:

point. rating

<= 50% 2.0

51%-60% 3.0

61%-70% 3.5

71%-80% 4.0

81%-90% 4.5

91%-100% 5.0

### Programme content

- 1. The concept of communication. Types of communication. Verbal and non-verbal communication. Communication tools.
- 2. Theories of interpersonal communication. Forms and specificity of interpersonal communication
- 3. Communication models. Communication competence. Designing communication campaigns.
- 4. Styles of interpersonal communication. Creating a personal image. Social engineering and psychotechnics in interpersonal communication
- 5. Internet in interpersonal communication. Communication in the information society (online)

# Teaching methods

Traditional lecture with elements of problem and conversation lectures.

### **Bibliography**

Basic

A. Potocki, R. Winkler, A. Żbikowska, Komunikowanie w organizacjach gospodarczych, Difin, Kraków 2011

2. R. Winkler, Zarządzanie komunikacją w organizacjach zróżnicowanych kulturowo, Wyd. Wolters Kluwer Polska, Kraków 2008

Głodowski W., Komunikowanie interpersonalne. Warszawa 2001

Additional

Potocki (red), Zarządzania wiedzą, Difin, Kraków 2011

2. Morreale S.P., Spitzberg B.H., Barge J.K., Komunikacja między ludźmi, PWN, 2007

Oppermann K., Webber E., Style porozumiewania się w pracy. Gdaosk 2007.

Reynolds S., Valentine D., Komunikacja międzykulturowa. Warszawa 2009.

Stankiewicz J., Komunikowanie się w organizacji. Wrocław 2009.

### Breakdown of average student's workload

	Hours	ECTS
Total workload	55	2,00
Classes requiring direct contact with the teacher	25	1,00
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	30	1,00